

Regarding issue of certificates by the candidates who participate for the selection against group 'C' and 'D' posts for claiming weightage of 10 marks under socio economic criteria and experience

The following regulatory mechanism has been prescribed by the state government for seeking the certificates from the candidates who participate for the selection against Group 'C' & 'D' posts. A total of 100 marks will be available for scoring which include 90 marks for written examinations and 10 marks under socio economic criteria and experience. In order to implement new scheme following certificate(s) shall be required to be furnished by potential candidates to avail 10 marks under socio economic criteria and experience.

Sr. No	Kinds of Certificate	Application Form	Verifying Authority	Issuing Authority
1	Orphan Certificate	Annexure A-1	Member Panchayat/Sarpanch/Councilor/MLA/MP of the concerned village/area/constituency	NaibTehsildar/Tehsildar (Certificate in Annexure A-II)
2	Widow Certificate	Annexure B-1	Member Panchayat/Sarpanch/Councilor/MLA/MP of the concerned village/area/constituency	NaibTehsildar/Tehsildar (Certificate in Annexure B-II)
3	Certificate of De-notified tribe (Vimukt)atis and Tapriwas)atis) or Nomadic Tribe of Haryana which is neither a SC nor a BC	As prescribed by the Revenue & Disaster Management Department	As prescribed by the Revenue & Disaster Management Department	As prescribed by the Revenue & Disaster Management Department
4	Experience Certificate of applicant	Application on plain paper to the head of the department or appointing authority	Any one chosen by the Appointing Authority	Appointing Authority (Certificate in Annexure D-1)
5	Non-Employment Certificate	Annexure E-1	-----	Self attested statement by applicant

The candidates are therefore advised to furnish a self attested statement in addition to the prescribed proforma to the effect that if at any stage the information provided in the

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proforma filled by him/her is found to be false, his/her services will be terminated on ground of furnishing wrong information. This termination of Service shall be done even if he/she would have made to the selection list without the marks for socio economic criteria. In addition, criminal case for giving false information in the form of self attested statement shall be initiated against the applicant.

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No	Sl. No.	Category	Particulars	Remarks
1	1	Urban	Category I (A-I)	
2	2	Widow	Category II (A-II)	
3	3	General	Category III (A-III)	
4	4	General	Category IV (A-IV)	
5	5	General	Category V (A-V)	
6	6	General	Category VI (A-VI)	
7	7	General	Category VII (A-VII)	
8	8	General	Category VIII (A-VIII)	
9	9	General	Category IX (A-IX)	
10	10	General	Category X (A-X)	
11	11	General	Category XI (A-XI)	
12	12	General	Category XII (A-XII)	
13	13	General	Category XIII (A-XIII)	
14	14	General	Category XIV (A-XIV)	
15	15	General	Category XV (A-XV)	
16	16	General	Category XVI (A-XVI)	
17	17	General	Category XVII (A-XVII)	
18	18	General	Category XVIII (A-XVIII)	
19	19	General	Category XIX (A-XIX)	
20	20	General	Category XX (A-XX)	

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Annexure-A-I

APPLICATION FORM FOR ORPHAN CERTIFICATE

To

The Naib Tehsildar/Tehsildar

Sub:-Issuance of Orphan Certificate

1	Name of Applicant (IN BLOCK LETTER)	
2	Date of Birth (enclose proof)	
3	Present Address, Village	
4	Post Office	
5	Police Station	
6	District	
7	Caste	
8	Father's Name	
9	Date of father's Death (enclose death certificate)	
10	Mother's Name	
11	Date of mother's Death (enclose death certificate)	
12	Name of Guardian	
13	Relationship with Guardian	
14	Occupation	
15	Aadhaar No. (if any)/PAN Card No. (if any)/Voter ID No.(if any)	

Please Issue me an "Orphan" Certificate.

Place:

Signature of applicant

Date:

Signature and Address of Witness.

i)

ii)

VERIFICATION

I S/O Member Panchayat/Sarpanch/Councilor/MLA/MP of concerned Village/area/constituency verified personally and statement furnished by the applicant are correct to the best of my knowledge and belief.

Signature with seal of Member Panchayat/Sarpanch/Councilor/MLA/MP of the concerned Village/area/constituency

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Annexure-A-II

GOVERNMENT OF HARYANA
ORPHAN CERTIFICATE

No. Date:

Certified that the person with the details mentioned below is an orphan:-

1.	Name (IN BLOCK LETTER)	
2.	Date of Birth	
3.	Address	
4.	Post Office	
5.	Police Station	
6.	District	
7.	Caste	
8.	Father's Name	
9.	Date of father's Death (enclose death certificate)	
10.	Mother's Name	
11.	Date of mother's Death (enclose death certificate)	
13.	Name of Guardian	
14.	Relationship with Guardian	
15.	Occupation	
16.	Aadhaar No. (if any)/PAN Card No. (if any)/Voter ID No.(if any)	

This certificate is issued based on the details given in the application, verification report, local enquiry, facts and records produced by the applicant.

Signature with seal of the Naib Tehsildar/Tehsildar

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Annexure-B-I

APPLICATION FORM FOR WIDOW CERTIFICATE

To
The Naib Tehsildar/Tehsildar

Sub:-Issuance of Widow Certificate.

I, widow of Sh..... hereby give my particular as under:-

1.	Name of Applicant (IN BLOCK LETTER)	
2.	Address	
3.	Village	
4.	Tehsil	
5.	District	
6.	Post office with PIN Code	
7.	Name of Father/Mother	
8.	Name of Husband	
9.	Date of Death of Husband (Death Certificate to be attached)	
10.	Aadhaar No. (if any)/PAN Card No. (if any)/Voter ID No.(if any)	

Please issue me an "WIDOW" Certificate.

Place:-

Date

Signature of the Applicant

VERIFICATION

I s/o Member Panchayat/Sarpanch/Councilor/MLA/MP of concerned Village/area/constituency verified personally and statement furnished by the applicant are correct to the best of my knowledge and belief.

Signature with seal of Member Panchayat/ Sarpanch/Councilor/MLA/MP of the concerned Village/area/constituency

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Annexure-B-II

GOVERNMENT OF HARYANA
WIDOW CERTIFICATE

No. Date :

Certified that the person with the details mentioned below is a widow:

1.	Name (IN BLOCK LETTER)	
2.	Address	
3.	Village	
4.	Tehsil	
5.	District	
6.	Post office with Pin Code	
7.	Name of Father/Mother	
8.	Name of Husband	
9.	Date of Death of Husband	
10.	Aadhaar No./PAN Card No./Voter ID No. (if any)	

This certificate is issued based on the details given in the application, Verification Report, local enquiry, facts and records produced.

Signature with seal of the Naib Tehsildar/Tehsildar

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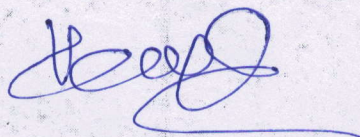
Experience Certificate

1. This is to certify that Shri/Smt/Ms/Kumari
son/daughter/wife of Shri
resident of..... village/town.....
Tehsil District
of the Haryana State/Union Territory has been serving as
(complete nomenclature of the post) in the office of.....
(Department/Board/Corporation /Company/ Statutory Body /Commission /Authority
of Government of Haryana or any State Government or Government of India.)
2. The period of engagement was from
to..... and the completed years and months are
..... (years & months),
3. The EPF account no. (if any) is/was

Place:
Date:

Signature with seal of Issuing Authority (Head of Office)
Full Name
Designation
Address
Telephone No. with code

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Annexure E-I

UNDERTAKING

I Son/Daughter of
aged years, R/o
District do hereby submit the following information for claiming marks under the
socio-economic criteria namely:-

(1) That I am to apply for the post of in HSSC against
Category No., Advt. No., Dated

(2) That my Aadhaar No./PAN Card No./Voter ID No.(if any) is
.....

(3) That my father, mother, spouse, brother and son are /were not regular employee in any
Department/Board/Corporation /Company/Statutory Body /Commission /Authority of Government of
Haryana or any State Government or Government of India.

(4) That as no person as mentioned above had been in employment, I may be allotted marks under
the socio-economic criteria.

(5) That I fully understand that the marks are given on the basis of information supplied by me and if
at any stage it is found that the information has been provided wrongly then not only my service can be
terminated on the ground of supply of wrong information even if without these marks also my name
would have figured within the select list/recommendation list. I also understand that criminal action can
be taken against me for providing wrong/false information.

(6) That the deponent shall not take advantage of the certificate(s) issued by the Competent Authority
if in the meantime any other eligible person in my family obtains the benefits thereof in the
recruitment.

Place:-
Date:-

DEPONENT

VERIFICATION:-

Verified that the contents of all the above paras are true to my knowledge and belief
and nothing has been concealed therein.

Place:-
Date:-

DEPONENT

Bhumra *Kap* *Wani*
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